

SIEC Advisory Working (SAW) Group Minutes  
August 18, 2004

- Meeting minutes from the August 4, 2004 meeting were not available at the time of the meeting. The August 4, 2004 minutes were tabled until the next meeting.
- Alan Hull, Technology and Frequency Management Work Group Chair, presented committee status regarding the risk/severity matrix, the McNeil Island report, and the status of the radio cache decision package.
  - Risk/Severity Matrix was completed and presented to the SAW Group for action.
  - *The SAW Group approved the Risk/Severity Matrix for presentation to the SIEC for approval.*
  - The McNeil Island report was presented to the Technical Committee.
  - *DOC's McNeil Island's presentation was approved by the SAW Group for the SIEC's September meeting agenda.*
  - The white paper describing the Technical Committee's view regarding the future state radio system will be completed and presented to the SAW Group at its September 1, 2004 meeting.
  - Alan Hull presented Don Miller's name for consideration as the representative for EMD to the Technical Committee.
  - *The SAW Group approved Don Miller as the EMD representative to the Technical Committee.*
  - WSDOT requested approval to present the findings of their wireless study to the SAW Group. The briefing will be scheduled for the September 1, 2004 meeting.
  - A discussion occurred regarding the radio cache budget request. The radio cache request was removed from consideration of state funding. It was felt the request would be more appropriately funded from homeland security grant funding opportunities.
- Discussion occurred regarding the intent of the Technical Committee's white paper describing their view of a future State radio system.
- Discussion occurred regarding the Joint Operating Policy agreed to by the WSP, WSDOT, and Lacey Fire. A briefing will be scheduled for a future SAW Group meeting.
- Discussion occurred regarding the billing that occurs between state agencies for facility use. The topic will be included on the agenda for the September 1, 2004 SAW Group.

- Discussion occurred regarding the role of the SIEC with respect to unlicensed radio spectrum. The topic will be included on the September 1, 2004 SAW Group agenda for further consideration.
- A motion was made to develop a briefing paper to be included in the back of the SIEC member briefing paper regarding the issues related to the topic of unlicensed radio spectrum.
- Future issues to be discussed by the SAW group were identified. The issues include state radio license renewals and the work required to satisfy the December 31, 2004, statewide final plan deadline as identified in statute.
- The next SIEC SAW Group meeting is scheduled for September 15, 2004, at DIS from 1:30 PM to 3:00 PM.

Members present:

Jose Zuniga, Department of Corrections  
 Clark Palmer, Washington State Patrol  
 Lori Bame, LEAP  
 Chief Jim Broman, Lacey Fire Department  
 Dennis Hausman, Department of Information Services  
 Marc Johnson, Department of Natural Resources  
 Leroy Hurt, Department of Information Services  
 Sgt. John McIntosh, Department of Fish and Wildlife  
 Alan Hull, Washington State Department of Transportation  
 Guy Cranor, Office of State Procurement  
 Joe Russo, Washington State Patrol  
 Scott Bream, Department of Information Services  
 Don Miller, Emergency Management Division  
 Kit Eldredge, M/A-COM  
 John Gallagher, Motorola  
 Skip Osteyee, Motorola  
 Bob Johnson, KITTCOM (by teleconference)